

(King's Student Number: [REDACTED])

[REDACTED]

Gurgaon (122011)  
Haryana  
India

28/01/2021

Dear Ms [REDACTED],

I am pleased to inform you that your application to King's College London has been successful and we would like to make you an unconditional offer as detailed below:

**Programme:** LLM (Master of Laws) (Full-time)  
**Start Date:** 09/2021  
**Programme Length:** 1 year  
**Mode of Attendance:** full-time  
**Fee Status:** Overseas  
**Tuition Fee:** £28770 for the 2021/22 cycle  
**Deposit Required:** £2000.00  
**Deadline to Accept Offer and Pay the Deposit:** 30/04/2021

#### **Enrolment and Induction**

The academic session commences on 27 September 2021 in the 2021/22 academic year, with enrolment and induction taking place up to two weeks before, which can include teaching. We will send enrolment details about 4 weeks before your programme start date if you have accepted your offer. In accordance with King's Academic Regulations (G10), if you are currently taking another qualification, you must also provide official confirmation that you are no longer enrolled on another programme, or that you have interrupted your study for the full period you will be studying at King's College London.

#### **Fee Status and Tuition Fees**

Based on UK Government regulations, and the information provided in your application, you have been classified as OVERSEAS for fee purposes, and you will be billed fees at the Overseas rate for the full duration of your programme.

Information about fee status classification can be found here: [www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/fee-status.aspx](http://www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/fee-status.aspx). If you believe your fee status classification is incorrect, contact us immediately, and provide relevant information to assist a reassessment. We may request further information and ask you to complete a fee status questionnaire in order to verify your status. If we find that the information in your application was not accurate, we reserve the right to review your fee status. You will not be able to change your fee status for that academic year once you have enrolled.

Tuition fees will be invoiced after you have enrolled at King's. Information regarding the tuition fee payment schedule (both for self-funded and sponsored students) can be found on the following webpage: <https://www.kcl.ac.uk/aboutkings/orgstructure/ps/finance/fees/fees-tandc>. You may find the different methods to pay tuition fees available here: [www.kcl.ac.uk/aboutkings/orgstructure/ps/finance/fees/methods-of-payment](http://www.kcl.ac.uk/aboutkings/orgstructure/ps/finance/fees/methods-of-payment).

#### **Student Visa**

If you have told us that you need a Student Visa to join King's this academic year, we will issue you with a Confirmation of Acceptance for Studies number (CAS) so that you may apply for your Student Visa **no more than three months before** the start of your programme. We will only send out information regarding your CAS number when your offer is unconditional and you have accepted the offer. Please note, your CAS number will be issued with your name as it appears in your application; if this is different to your passport, send a scan of your passport photo page to us as soon as possible so that we can update our records. If you have other queries, please send us a message including any information you wish to change.

A new Student Visa route came in to effect on 5th October 2020 impacting all non-UK/EU students from that date. For further information about applying for a Student Visa, please go to our Visa & International Student Advice team's webpage: <https://www.kcl.ac.uk/visa-advice>. You may also contact them here: [www.kcl.ac.uk/campuslife/services/student-advice-support/contact](http://www.kcl.ac.uk/campuslife/services/student-advice-support/contact). Please note this offer does not guarantee your eligibility for a Student Visa and it is your responsibility to ensure that you fulfil the criteria. Useful information can be found on UKCISA's

webpage: [www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Student-route-eligibility-and-requirements](http://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Student-route-eligibility-and-requirements).

*UK Visas and Immigration (UKVI) makes changes to its regulations throughout the year. These changes may require us to contact you via King's Apply for more information before we can provide you with a CAS number. If you are currently studying or have previously studied in the UK and haven't disclosed this in your application, you must inform us of this as soon as possible. Please send information relating to your previous or current UK studies through a message in King's Apply and include scans of any previous visas relating to your study.*

**Tell us if you need a Student Visa by updating your information in the Application Overview screen on King's Apply.**

### **Unspent Criminal Convictions**

King's does not consider any previous criminal convictions or cautions during the academic assessment of your application. However, we do have a duty to safeguard the university community, including any vulnerable persons who may come into contact with our students. We therefore will ask you for details of any relevant unspent criminal convictions if you choose to accept this offer. Where a safeguarding concern is identified, or there is a legal restriction placed upon your activities that would prevent you from completing the programme, we reserve the right to amend your offer. This could include, but is not exhaustive; an offer for a different programme, a different year of entry, or if necessary and proportionate, withdraw your offer. Please note that if you are found to have not declared any relevant unspent criminal conviction when asked, your offer may be withdrawn. Further information about this process may be found at <https://www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance>.

### **Accommodation**

Please refer to the King's Residences webpages for information on when and how you can apply for accommodation: [www.kcl.ac.uk/study/accommodation/index.aspx](http://www.kcl.ac.uk/study/accommodation/index.aspx).

### **Disability Information**

King's College London is committed to providing a full support service to disabled students including those with health conditions and specific learning difficulties, from the start of your studies. If you have a disability, long term medical condition or specific learning difficulty that may impact on your studies at King's, there is a dedicated and experienced support service you can talk to. The Disability Support Team offers information, advice and guidance on possible support initiatives and disability funding. For more information, please see the King's webpage: [www.kcl.ac.uk/disability](http://www.kcl.ac.uk/disability) or email [disability@kcl.ac.uk](mailto:disability@kcl.ac.uk).

Should you declare a disability, long term medical or mental health condition or specific learning difficulty such as dyslexia, this information will be shared with the Disability Support Service who will contact you to offer support and advice. King's also shares the disclosure of a disability with our Library Services, which will automatically extend library loans. Should you prefer that this sharing of your personal data is not processed, please email the Information Compliance department on [info-compliance@kcl.ac.uk](mailto:info-compliance@kcl.ac.uk).

### **Deferral Requests**

After careful consideration, we have taken the decision not to allow any deferrals on our postgraduate taught programmes from 2021/22 to future academic years. We have adopted this approach as it is the fairest way to ensure that the cohort of applicants for 2022/23 have an equal opportunity to gain a place at King's. If you accept your offer, and you are unable to take up your offer with us in 2021/22, please be aware that the deposit is non-refundable, unless you meet the criteria as specified in the Deposit Scheme Information below. Let us know if you are not able to take up your offer and if you intend to reapply for the programme in the 2022/23 academic year by sending us a message on King's Apply so that we can advise you of your next steps.

### **Next Steps**

- 1 **Carefully review the information in this letter**, including the 'Deposit Scheme Information' page below at the bottom of this letter, the 'Terms and Conditions' and 'Programme information' sheets available on the 'Your Offer' tab of King's Apply
- 1 **Accept your offer:** Tell us whether you wish to accept this offer via King's Apply by **30/04/2021**. By accepting your offer, you are confirming that you have read, understood and accepted the 'General Terms and Conditions for Students' and 'Programme Information' sheets
- 1 **If you are currently taking another qualification**, you must also provide official confirmation that you are no longer enrolled on another programme, or that you have interrupted your study for the full period you will be studying this

**Admissions Office**  
Admissions &  
Registry Services

James Clerk Maxwell Building  
(Seventh Floor)  
57 Waterloo Road  
London SE1 8WA  
Tel: +44 (0)20 7848 7000



programme at King's College London in accordance with King's academic regulations: <https://www.kcl.ac.uk/campuslife/acservices/academic-regulations/assets-20-21/kcl-academic-regulations-2020-21.pdf>

- | **Visit the King's Offer Holder Hub for more information:** <https://www.kcl.ac.uk/offerholderhub/pg>.
- | **Keep up with news from the Dickson Poon School of Law:** follow us on Twitter @KCL\_Law.

Please note that this offer may be withdrawn without further notice if you fail to accept the offer by the deadline to accept and fail to comply with the above requirements. If you have any queries relating to your application, please send us a message through King's Apply. In all future correspondence, please quote your student number: **21048060**.

Thank you for applying to King's College London. We hope that you will accept your offer and look forward to you joining us here at King's.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Maeve Huttly', with a long horizontal stroke extending to the right.

Maeve Huttly  
Head of Operations (Student Admissions Service)  
King's Admissions Office

## DEPOSIT SCHEME INFORMATION

### **Paying the Deposit**

As we receive applications from a large number of highly qualified students, we ask applicants to pay a deposit when confirming their wish to accept their offer to ensure we allocate the limited places to students who do intend to join King's. This deposit will be offset against your first year's tuition fees; you will not be able to accept your offer without paying the required deposit via the 'Your Offer' screen on King's Apply.

**If you have obtained a full scholarship to study at King's or your tuition fees will be covered in full by an organisation (e.g. your employer):** please send evidence of the sponsorship/scholarship **before your acceptance deadline** as a message through King's Apply so that we can arrange for your deposit to be waived. The evidence you provide needs to be official and must include the following: full details of your sponsor, your personal details, the full name of the programme that you will be studying at King's, along with confirmation that your full tuition fees will be covered and the validity period of funding.

If you receive confirmation that you will be fully sponsored after you have paid your deposit, please send evidence of the sponsorship/scholarship through King's Apply with the same details requested above, and we will arrange for Credit Control to return your deposit.

**If you are being actively considered for a full scholarship:** where possible, please supply official information confirming when the award will be announced as this will help us assess whether we can extend your acceptance deadline beyond the current date.

### **Cancellation**

Under the regulations governing distance selling contracts, you have 14 days from the date that King's receives your deposit to change your mind and request a refund of your deposit. If, within this period, you notify us of your wish to cancel your acceptance by sending us a message through King's Apply, we will cancel your offer and organise a refund of your deposit.

If you wish to cancel your place after the 14 day period has passed, please notify us before you enrol and before the start of your programme by sending us a message through King's Apply. We will cancel your place on your behalf but the deposit is non-refundable. Further details on cancellation can be found in the 'After a Decision' section and 'Cancellation Rights' heading: [www.kcl.ac.uk/study/postgraduate/apply/faqs.aspx](http://www.kcl.ac.uk/study/postgraduate/apply/faqs.aspx).

### **Failure to Meet Offer Conditions**

If you do not meet the conditions of your offer **and** the university is unable to confirm your place on the programme, you may request that your deposit is refunded based on the below:

- 1 In the case that you do not meet the academic requirements of your offer **and** the university is unable to confirm your place on the programme, please provide official evidence by sending scans of your final academic transcript/degree certificate through King's Apply. This evidence must be received by the same deadline for meeting conditions of your offer as specified in your offer letter above.
- 1 In the case that you do not meet the English language requirements **and** the university is unable to confirm your place on the programme, you must provide evidence that you have proactively attempted to meet these requirements after the point that you have paid the deposit. We will therefore require official evidence that you have taken an accepted English Language test and not met the English language requirements **within** the three months prior to the start month of your programme (e.g. test from 1st June for a programme starting in September; or from 1st October for a programme starting in January); this evidence must be received by the same deadline for meeting conditions of your offer as specified in your offer letter above.

**If you fail to provide us with evidence of meeting all the conditions of your offer by the deadline you have been set, you will not be eligible for a refund.**

### **Failure to Obtain a Student Visa**

We always aim to provide eligible students with a CAS number in sufficient time for a visa application to be approved before the registration period closes. However, if you find that you cannot secure a student visa we may be able to refund your deposit. Please note we expect all students to make suitable arrangements to ensure they leave enough time between submitting their visa application and commencing their programme. Consequently, refunds will only be granted where students have proactively attempted to obtain their visa and that failure to obtain a visa was through no fault of their own.

### **Additional Information**

- 1 If you enrol on your chosen programme and subsequently withdraw from the programme, you will not be eligible for a refund of your deposit.

**Admissions Office**  
Admissions &  
Registry Services

James Clerk Maxwell Building  
(Seventh Floor)  
57 Waterloo Road  
London SE1 8WA  
Tel: +44 (0)20 7848 7000



- | If you request a deferral and we are able to approve your deferral, you will not be eligible for a refund of your deposit if you withdraw from your offer and fail to join the programme at your new start date. If your deferred offer is conditional, your new offer letter will outline the terms and conditions under which you may be eligible for a refund e.g. failure to meet offer criteria.